



Postgraduate Government College

Sector - 11, Chandigarh

Ref.No.: _____

Dated: _____

Phone: +91-172-2740597
Website: www.gc11.ac.in
E-Mail: principal@gc11.ac.in

Fifth Meeting dated: - 01.03.2024

The meeting of IQAC was held on 01.03.2024 under the chairmanship of Principal Prof. (Dr.) Punam Aggarwal. The agenda of the meeting was: -

1. MST
2. Planning of annual prizes giving function & convocation
3. Arrangements for exams (University Exams)
4. Implementation of NEP
5. Workload from HOD's when NEP is implemented
6. To carry out placement drives.

Compliance

1. The Mid Semester Term examinations were carried out to evaluate the students' progress and performance.
2. Annual Prize function and Convocation were held successfully.
3. Smooth conduct of examinations held successfully.
4. NEP guidelines were discussed with all the Heads and consequently they hold meetings with their staff for the preparations to be made for the implementation of NEP.
5. HOD's submitted the workload of their department according to NEP guidelines
6. The Placement cell in-charge was asked to carry out a placement drive to ensure that the students get a chance to portray their skills and get a suitable job according to their profile.

POST GRADUATE GOVT. COLLEGE, SECTOR-11, CHANDIGARH

IQAC Team (Session 2023-24)

Date: 01.03.2024

The Following members of IQAC Committee have attended the meeting:-

1. Prof. (Dr.) Punam Agarwal (Principal) *Punam Agarwal*
2. Dr. Gurmeh Singh (Dean) *Gurmeh Singh*
3. Dr. Depinder Kaur (IQAC Convener) *Depinder Kaur*
4. Dr. Sonia Kumar (Member) *Sonia Kumar*
5. Dr. Benudhar Patra (Member) *Benudhar Patra*
6. Dr. Jagdish Kaur (Member) *Kaur*
7. Dr. Rajiv Salwan (Member) *Rajiv Salwan*
8. Dr. Rajendra Swain (Member) *Rajendra Swain*
9. Dr. Nirmla VU (Member) *Nirmla*
10. Dr. Sukhbir Kaur (Member) *Sukhbir Kaur*
11. Dr. Monika Mangla (Member) *Monika Mangla*
12. Dr. Sushil Kalra (Member) *Sushil Kalra*
13. Dr. A.S.Thapa (Member) *A.S.Thapa*
14. Mr. Chetan Kumar Gupta (Member) *Chetan Kumar Gupta*
15. Dr. Nisha Gupta (Member) *Nisha Gupta*
16. Mr. Gaurav Dutt (Member) *Gaurav Dutt*
17. Dr. Suraj Thapa (Member) *Suraj Thapa*
18. Dr. Jyoti Ahuja (Member) *Jyoti Ahuja*
19. Dr. Satvinder Singh (Member) *Satvinder Singh*
20. Dr. Stuti Sharma (Member) *Stuti Sharma*
21. Ms. Sugandha Sapru (Member) *Sugandha Sapru*
22. Ms. Himani (Technical Assistant) *Himani*



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Fourth Meeting dated -: 02.02.2024

The meeting of IQAC was held on 02.02.2024 under the chairmanship of Principal Prof. (Dr.) Punam Aggarwal. The agenda of the meeting was: -

1. To conduct placement drives.
2. Review of activities carried out by the societies.
3. Sports-fest
4. Celebration of National Fest
5. To hold meeting with HOD's (teaching process, lecture shortage)

Compliance

1. The Placement cell in-charge was asked to carry out a placement drive to ensure that the students get a chance to portray their skills and get a suitable job according to their profile.
2. The In-charges of various societies asked to review the activities performed during the year and submit the report of the same to IQAC.
3. The Sports department asked to organize the Sports-Fest and ensured that maximum students of the college participate in various sports.
4. The coordinator/In-charges celebrated the National Fests as per their day of the celebration and maximum students were encouraged to participate in the same.
5. The HOD's been asked to compile the lectures of the students and discuss the lecture shortage with them on WhatsApp groups and motivates students to attend the maximum classes.

POST GRADUATE GOVT. COLLEGE, SECTOR-11, CHANDIGARH

IQAC Team (Session 2023-24)

Date: 02.02.2024

The Following members of IQAC Committee have attended the meeting:-

1. Prof. (Dr.) Punam Agarwal (Principal) *P Agarnwal*
2. Dr. Gurmel Singh (Dean) *Gurmel Singh*
3. Dr. Depinder Kaur (IQAC Convener) *Depinder Kaur*
4. Dr. Sonia Kumar (Member) *Sonia Kumar*
5. Dr. Jagdish Kaur (Member) *Kaur*
6. Dr. Rajiv Salwan (Member) *Rajiv Salwan*
7. Dr. Rajendra Swain (Member) *Rajendra Swain*
8. Dr. Nirmala VU (Member) *Nirmala VU*
9. Dr. Sukhbir Kaur (Member) *Sukhbir Kaur*
10. Dr. Sushil Kalta (Member) *Sushil Kalta*
11. Dr. A.S.Thapa (Member) *A.S.Thapa*
12. Mr. Chetan Kumar Gupta (Member) *Chetan Kumar Gupta*
13. Dr. Nisha Gupta (Member) *Nisha Gupta*
14. Mr. Gaurav Dutt (Member) *Gaurav Dutt*
15. Dr. Jyoti Ahuja (Member) *Jyoti Ahuja*
16. Ms. Shubhpreet Sandhu (Member) *Shubhpreet Sandhu*
17. Dr. Satvinder Singh (Member) *Satvinder Singh*
18. Dr. Stuti Sharma (Member) *Stuti Sharma*
19. Ms. Sugandha Sapru (Member) *Sugandha Sapru*
20. Ms. Himani (Technical Assistant) *Himani*



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Third Meeting Dated: -30.11.2023

The meeting of IQAC was held on 30.11.2023 under the chairmanship of Principal Prof. (Dr.) Punam Aggarwal. The agenda of the meeting was: -

1. Arrangement/ Criteria issuing roll no. to students for semester examination of Punjab University (i.e. shortage of lectures, including assessment and practical Exams & issuing of Roll No.)
2. Time Table & workload from HOD's for the next semester.
3. Activity planner for the next semester.
4. NEP- discussion with HOD's
5. AQAR uploading.

Compliance

1. The criteria for issuing roll no. to students are fully filled and the process of awarding assessment was completed successfully.
2. Time table was given to HOD's and workload along with teacher wise-timetable was submitted to the convener of the committee by all HODs.
3. HOD's are asked to prepare the activity planner for the next semester in order to conduct activities.
4. NEP guidelines were discussed with all the Heads and consequently they held meetings with their staff for the preparations to be made for the implementation of NEP.
5. The process of compilation of AQAR data was completed and AQAR was ready for uploading on the NAAC portal.

POST GRADUATE GOVT. COLLEGE, SECTOR-11, CHANDIGARH

IQAC Team (Session 2023-24)

Date : 30.11.2023

The Following members of IQAC Committee have attended the meeting:-

1. Prof. (Dr.) Punam Agarwal (Principal) *Punam Agarwal*
2. Dr. Gurmel Singh (Dean) *Gurmel Singh*
3. Dr. Depinder Kaur (IQAC Convener) *Depinder Kaur*
4. Dr. Sonia Kumar (Member) *Sonia Kumar*
5. Dr. Jagdish Kaur (Member) *Jagdish Kaur*
6. Dr. Rajendra Swain (Member) *Rajendra Swain*
7. Dr. Nirmala VU (Member) *Nirmala VU*
8. Dr. Sukhbir Kaur (Member) *Sukhbir Kaur*
9. Dr. Monika Mangla (Member) *Monika Mangla*
10. Mr. Chetan Kumar Gupta (Member) *Chetan Kumar Gupta*
11. Dr. Nisha Gupta (Member) *Nisha Gupta*
12. Mr. Gaurav Dutt (Member) *Gaurav Dutt*
13. Dr. Suraj Thapa (Member) *Suraj Thapa*
14. Dr. Jyoti Ahuja (Member) *Jyoti Ahuja*
15. Dr. Satvinder Singh (Member) *Satvinder Singh*
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Second Meeting dated: - 30.08.2023

Meeting of IQAC was held on 30.08.2023 under the chairmanship of Principal Prof (Dr.) Punam Aggarwal PGGC-11, Chandigarh. The agenda of the meeting was: -

1. To discuss the dates and datesheet of MST.
2. Participation and preparation for the Zonal Youth Festival.
3. Progress of AQAR for the session 2022-23.
4. Academic progress of teaching from HOD's.
5. To conduct a placement drives in the coming month.
6. Compilation of attendance.
7. Tutorial groups and Proctorial Duties.
8. For academic audit the Proctorial duties were assigned to staff and for mentoring of students, tutorial meetings were held.

Compliance

1. Dates of MST were finalized and HOD's are asked to prepare the question papers for the MST which is to be conducted in the last week of September.
2. For preparation of various items of youth festival in-charges are asked to select students and prepare them for participation. In total students won prizes in 37 items.
3. Progress of Data compilation of AQAR is taken from the criteria in-charges.
4. HOD's are asked to hold meetings of their department and take review of the syllabus covered.
5. Placement Cell carried out placement drives and career counseling sessions for the outgoing students in the month of October and November.
6. HOD's were asked to compile the attendance of their department and inform the students on WhatsApp groups about their shortage.

POST GRADUATE GOVT. COLLEGE, SECTOR-11, CHANDIGARH

IQAC Team (Session 2023-24)

Date : 30.08.2023

The Following members of IQAC Committee have attended the meeting:-

1. Prof. (Dr.) Punam Agarwal (Principal) *Punam Agarwal*
2. Dr. Gurnel Singh (Dean) *Gurnel Singh*
3. Dr. Depinder Kaur (IQAC Convener) *Depinder Kaur*
4. Dr. Sonia Kumar (Member) *Sonia Kumar*
5. Dr. Benudhar Patra (Member) *Benudhar Patra*
6. Dr. Jagdish Kaur (Member) *Kaur*
7. Dr. Rajendra Swain (Member) *Rajendra Swain*
8. Dr. Nirmala VU (Member) *Nirmala*
9. Dr. Sukhbir Kaur (Member) *Sukhbir Kaur*
10. Dr. Monika Mangla (Member) *Monika Mangla*
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Minutes of Meeting

Session 2023-2024

First meeting dated: - 12.07.2023

Meeting of IQAR was held on 12.07.2024 under the chairmanship of Principal PGGC-11, Chandigarh.

To discuss following agenda-

1. Process of admission of all ongoing classes and new classes for the session 2023-24.
2. Finalizing the time table.
3. All arrangements for the start of a new session.
4. Requirements from HOD's for the department
5. Planning of activity calendar, schedule of MST and other curricular & co-curricular activities.
6. Proctorial duties & Tutorial Groups.

Compliance

1. Admission process of all classes was completed in the stipulated time and the teaching process was started well on time.
2. Time table was given to HODs' and workload along with teacher wise-timetable was submitted to the convener of the Time-Table committee.
3. All classrooms were thoroughly checked and inspected for all arrangements for the smooth conduct of the teaching process.
4. Requirements of any kind which were submitted by HOD's are taken care of and the desired requirements are completed.
5. HOD's, in-charges of societies and cells prepared a calendar for the activities to be carried out in the coming semester.

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IQAC Team (Session 2023-24)

Date : 12.07.2023

The Following members of IQAC Committee have attended the meeting:-

1. Prof. (Dr.) Punam Agarwal (Principal) *Punam*
2. Dr. Gurnel Singh (Dean) *Gurnel*
3. Dr. Depinder Kaur (IQAC Convener) *Depinder*
4. Dr. Sonia Kumar (Member) *Sonia Kumar*
5. Dr. Benudhar Patra (Member) *Benudhar Patra*
6. Dr. Jagdish Kaur (Member) *Kaur*
7. Dr. Anuradha Bhattacharaya (Member)
8. Dr. Rajiv Salwan (Member) *Salwan*
9. Dr. Rajendra Swain (Member) *Swain*
10. Dr. Nirmla VU (Member) *Nirmla*
11. Dr. Sukhbir Kaur (Member) *Sukhbir*
12. Dr. Monika Mangla (Member) *Monika*
13. Dr. Sushil Kalta (Member) *Sushil*
14. Dr. Jasbir Kaur (Member) *Jasbir*
15. Dr. Shakha Sharda (Member) *Shakha*
16. Dr. A.S.Thapa (Member) *Thapa*
17. Mr. Chetan Kumar Gupta (Member) *Chetan*
18. Dr. Nisha Gupta (Member) *Nisha*
19. Mr. Gaurav Dutt (Member) *Gaurav*
20. Dr. Suraj Thapa (Member) *Suraj*
21. Dr. Jyoti Ahuja (Member) *Jyoti*
22. Ms. Shubhpreet Sandhu (Member) *Shubhpreet*
23. Dr. Satvinder Singh (Member) *Satvinder*
24. Dr. Stuti Sharma (Member) *Stuti Sharma*
25. Ms. Sugandha Sapru (Member) *Sugandha*
26. Ms. Himani (Technical Assistant) *Himani*